

RECOMMENDATION SAMPLE



Applicant Assessment

I am rating this applicant relative to the following group:

Example: [students / employees / volunteers] I have [taught / advised / supervised] in the [classroom / workplace / organization]

There are approximately _____ [##] in this group.

	No Basis for Judgment	Bottom 50%	Top 25-50%	Top 10-25%	Top 2-10%	Top 1%
Curiosity and Open-Mindedness	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Creative and Visionary Thinking	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Analytical Ability	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Courage and Resilience	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Ethical Decision-Making	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Potential to Inspire Others	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Collaboration and Empathy	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Acting in Service of Others	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Humility and Trustworthiness	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Overall Recommendation

I _____ this applicant to the Knight-Hennessy Scholars program.

do not recommend



recommend with reservations



recommend



strongly recommend



Letter of Recommendation: Prompts

We appreciate you making time to share your thoughts and experiences. In your letter, please address the following:

1. Please explain how you know and interact with the applicant.
2. We seek visionary thinkers who demonstrate independence of thought. Describe how the applicant demonstrates intellectual curiosity and creativity to address challenges.
3. We seek courageous leaders who demonstrate purposeful leadership. Describe how the applicant takes initiative to achieve meaningful results and effect positive change.
4. We seek collaborative community members with a civic mindset. Describe how the applicant acts in service of others to elevate the greater good.
5. Is there anything else — positive or negative — that we should know about the applicant?